

January, 2019

Dear Members of the Village Business District:

The Business District Parking Committee for the past 31 years has been diligently pursuing the problems of parking on the streets of our Business District. In our continuing effort to better monitor the needs of our Business District, the employee parking permit program will continue.

- Employee permits will continue to be issued by the Chamber of Commerce. All applications are to be submitted to: Kelly Peckholdt, Positions Dance Studio, 264 Deer Park Avenue, Babylon, New York 11702. A blank application is enclosed. Please review this letter and the application for instructions and policies. Applications can be mailed or dropped off Monday through Friday after 4:00 PM or Saturday and Sunday from 9:30 AM – 1:30 PM.
- The fee of \$35 for each permit issued must be enclosed with the application, \$15 of which will be given to the Chamber of Commerce to be used to enhance the business district. The Village will continue enforcement and upkeep of the parking spaces.
- A copy of the car's registration **must** be included with the application.
- Permits are limited to **one** per family name – a New York State 4 Employer Weekly Report is needed as proof of spouse or kin employment.
- A check (or cash) for \$35 must be submitted for each application. Make check payable to the **Babylon Village Chamber of Commerce.** *Please Note: Multiple payments from a business can be submitted with one check.*
- To ensure receipt of your parking permit by the February 28th expiration date, please **submit** your application **by January 31st, 2019.**
- It is up to each employer to decide whether to cover the cost, or have each employee pay for their permit. **If employment is terminated for any reason, it is up to the employer to ask for the return of the parking permit decal - even if in pieces.**
- Refunds will only be issued if duration of permit is less than 2 months. (No refunds will be given if permit decal is not returned)
If you get a new car during the yearly time frame, you must turn in the old decal along with a copy of the new registration in order to obtain a new parking permit and decal. Failure to return the old permit decal, will result in an additional \$35 payment.
- Please note: We reserve the right to ask for proof of employment. Any questions, please email Kelly Peckholdt at **babylonvillagechamber1@gmail.com** or call 631-669-8612.

Please fill out the application, sign it, have your employee sign it, and **inform your employee to park in the spaces so designated.** Please be advised, due to the increasing number of requests for these permits, they are issued on a limited basis, and you should be selective as to which employees are entitled.

Thank you for your continued cooperation in this program.

Very truly yours,

Ralph A. Scordino, Mayor

PERMIT EXPIRES: February 28th, 2020

*CHECK HERE IF YOU HAD A PERMIT LAST YEAR _____

LOT # LAST YEAR _____

**VILLAGE OF BABYLON
C/O Babylon Chamber of Commerce
APPLICATION FOR EMPLOYEE PARKING**

DATE: _____ Phone # _____

NAME OF BUSINESS: _____

OWNER'S NAME: _____

BUSINESS ADDRESS: _____

TOTAL NUMBER OF EMPLOYEES: _____

NUMBER OF ONSITE PARKING SPACES (OTHER THAN VILLAGE): _____

PERMIT REQUESTED FOR: _____

HOME ADDRESS: _____

WORK SCHEDULE: _____

**EMPLOYER SIGNATURE _____

****KINDLY NOTE THAT THIS PERMIT IS VOID IF EMPLOYEE IS TERMINATED.**
EMPLOYER MUST OBTAIN THE STICKER FROM THE TERMINATED EMPLOYEE –
and NOTIFY Kelly Peckholdt, 264 Deer Park Avenue, Babylon, New York 11702 • 631-669-8612
email: babylonvillagechamber1@gmail.com.

.....

THE UNDERSIGNED ACKNOWLEDGES THAT ANY PERMIT ISSUED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE PROVISIONS OF THE UNIFORM TRAFFIC ORDINANCE, AND SUCH RULES AND REGULATIONS PERTAINING THERETO AS MAY BE ADOPTED BY THE BOARD OF TRUSTEES. PARKING IN THE EMPLOYEE PARKING SPACES IS ON A FIRST COME FIRST SERVE BASIS. A PERMIT OR THE DISPLAY THEREOF DOES NOT INSURE OR GUARANTEE A PARKING SPACE.

PARK IN YOUR DESIGNATED LOT AREA.
EMPLOYEE PERMIT MUST BE PLACED ON THE DRIVER'S SIDE REAR BUMPER.
FAILURE TO DO SO MAY RESULT IN A SUMMONS.

PLEASE NOTE: PARKING PERMITS ARE LIMITED AND OVERNIGHT PARKING IS PROHIBITED

EMPLOYEE SIGNATURE _____

**PLEASE ATTACH A COPY OF CURRENT
VEHICLE REGISTRATION HERE:**

FOR OFFICIAL USE ONLY

DATE:

ONSITE PARKING:

APPROVED:

LOT ASSIGNED:

DENIED:

PERMIT NUMBER: