

# VILLAGE OF BABYLON

## APPLICATION FOR ACCESS TO PUBLIC RECORDS

**TO: RECORDS ACCESS OFFICER  
VILLAGE OF BABYLON  
153 W MAIN ST  
BABYLON, NEW YORK 11702**

I hereby apply to (check one) \_\_\_\_\_ inspect

Or \_\_\_\_\_ have copies of the following record:

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Print name \_\_\_\_\_

Mailing address \_\_\_\_\_  
\_\_\_\_\_

Daytime Phone # \_\_\_\_\_

Signature \_\_\_\_\_

Representing \_\_\_\_\_

.....  
APPROVED \_\_\_\_\_ OR  
DENIED \_\_\_\_\_ (FOR THE REASON CHECKED BELOW):

- \_\_\_\_\_ CONFIDENTIAL DISCLOSURE \_\_\_\_\_ PART OF INVESTIGATORY FILES
- \_\_\_\_\_ UNWARRANTED INVASION OF PERSONAL PRIVACY
- \_\_\_\_\_ RECORD OF WHICH THIS AGENCY AS LEGAL CUSTODIAN CANNOT BE FOUND
- \_\_\_\_\_ EXEMPTED BY STATUTE OTHER THAN THE FREEDOM OF INFORMATION ACT
- \_\_\_\_\_ OTHER \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

**Notice: You have the right to appeal a denial of this application to the Board of Trustees, Village of Babylon, 153 West Main Street, Babylon, New York 11702, who must fully explain the reasons for such denial in writing seven days after receipt of an appeal.**

I hereby appeal:

Signature \_\_\_\_\_ Date \_\_\_\_\_