



INCORPORATED 1893

153 West Main Street, Babylon Village, New York 11702

**PROCEDURES FOR FILING A BUILDING PERMIT**

APPLICATION FOR A PERMIT FOR A BUILDING OR ALTERATION OF MINOR CHARACTER

PAPERS TO BE FILED:

1. Four sets of plans (signed & sealed)
2. One application for building permit
3. Four copies of survey of property as it exists (Dated within five years)
4. Environmental approval for property within 300 feet of tidal water (not required if bulkheaded prior to 1977)
5. One copy of workman's comp. and liability insurance papers

APPLICATION FOR A PERMIT TO BUILD A NEW STRUCTURE - RESIDENTIAL

PAPERS TO BE FILED:

1. Four sets of plans (signed & sealed)
2. One application for building permit
3. Four copies of survey (Dated within five years)
4. Board of Health approval
5. Environmental approval for property within 300 feet of tidal water (not required if bulkheaded prior to 1977)

APPLICATION FOR APPEARING BEFORE THE ZONING BOARD OF APPEALS

PAPERS TO BE FILED:

1. Two copies of site plan
2. One application to Zoning Board of Appeals
3. Survey of property (Dated within five years)
4. Construction plans (if applicable)

All elevations must be referred to USC & G Datum, within flood plain area including basement, first floor and garage.

International Building and Fire Prevention Codes apply.

Zoning Board of Appeals - 3<sup>rd</sup> Wednesday of each month (except August)

Board of Trustees - 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month

Architectural Review Board - 1<sup>st</sup> Thursday of each month (except August)

Planning Board - Last Thursday of each month (except August)

\* Application Fee based upon the cost of construction.

Cash or checks payable to: Village of Babylon