

VILLAGE OF BABYLON
153 West Main Street
Babylon, New York 11702
(631) 669-1300
BUILDING DEPARTMENT
BUILDING PERMIT FORM

Application is hereby made to Code Enforcement Official (Building Inspector) of the Village of Babylon, NY, for the approval of plans and specifications to build or install as herein described. The applicant agrees to comply with all the provisions of the code of the Village of Babylon and/or any other applicable Federal, State and Local codes.

NOTE: Survey or site plans must accompany permit application. (For commercial or industrial applications, consult the Village of Babylon Planning Board.)

Permit(s) requested (check one or more below)
 Numbers refer to questions on right that must be answered.

Building Permit

- Commercial Industrial Residential
- Main Building Addition 1-8
- Accessory Building Addition 1-8
- Interior Alteration Addition 1-8
- Two-Family Special Permit 1-3, 7, 8
- Change of Use or Occupancy 1-5, 7, 8
- Fire Damage Repair 1-4, 8
- Fireplace 3, 7
- Board of Appeals 1-3, 7, 8
- Swim/Pool In-Ground Above
4 foot safety fence required 1-5, 7, 8
- Demolition (Valid only 6 mos.) 1-3, 7, 8
- Underground Tank Installation
(plus plumbing permit) 1-3, 6, 8
- Other - Explain 1-8

FOR OFFICE USE ONLY

102 - Section _____ Block _____ Lot _____ Flood Zone _____

Estimated Value of Construction \$ _____ Fee: _____

Permit Number: _____

Current Zoning _____ Approved By: _____ Date Checked: _____

Permit Application Denied _____ Why? _____

Is this permit a result of a Zoning Board of Appeals approval? Yes No

If yes, what conditions, if any, were set: _____

Board of Appeals Case #: _____

Pre-site inspection made by: _____ Date: _____

Approval for Issuance of Permit: _____ Date: _____

Issued by: _____ Date: _____ Checked by: _____

Certificate of Occupancy # _____

Answer, in black ink, questions numbered next to type of PERMIT(S) REQUESTED.

1. PRESENT USE of property _____
2. PROPOSED USE _____
3. DESCRIPTION OF PROPOSED WORK _____
4. FLOOR AREA to be constructed or altered: _____ Total Square Feet
5. SIZE of property () x () = _____ sq. ft. or _____ Acres
6. HEIGHT of building from average grade to highest point _____ Feet
7. PROPERTY LOCATION _____
 N S E W Side of _____ St. Rd. Ave. _____ Feet
8. ORIGINAL CERTIFICATE OF OCCUPANCY # _____
 Certified as: _____ Date: _____

ARTICLE X — SECTION 1003 CERTIFICATE OF OCCUPANCY.

1. New Building No Building hereafter erected, enlarged, extended or altered shall be occupied or used, in whole or in part until a certificate of occupancy, certifying that such building conforms to the approved plans and the requirements of this code and stating the purpose for which the building may be used in its several parts, and any special stipulations, shall have been issued by the Building Inspector and signed by him or his authorized assistant. If the occupancy or use of a building is not discontinued during the work of alteration, the occupancy or use of the building shall not continue for more than thirty days after the completion of the alteration unless a certificate shall have been issued.

2. Change of Occupancy.

(a) No change or use shall be made in a building hereafter erected or altered that is not consistent with the last issued certificate of occupancy, for such building unless a permit is secured. In case of an existing building, no change of occupancy that would bring it under some special provision of this ordinance shall be made unless the Building Inspector, upon inspection, finds out that such building conforms substantially to the provisions of this ordinance with respect to the proposed new occupancy and use, and issues a certificate of occupancy therefor.

(b) The reestablishment in a building, after a change of occupancy has been made, of a prior use that would not have been permitted in a new building of the same type of construction is prohibited. The change from a specifically prohibited use to another specifically prohibited use shall not be made.

I swear that this application is a true and complete statement of all proposed work on the described premises.

Name _____
 Address _____
 Phone # _____

Name _____
 Address _____
 Phone # _____

Signature of PROPERTY OWNER

Signature of CONTRACTOR
 (if applicable)

County Home Improvement License # _____

Sworn to before me this _____ day of _____ 19____

Sworn to before me this _____ day of _____ 19____

Notary Public

Notary Public

PROCEDURES FOR FILING A BUILDING PERMIT

APPLICATION FOR A PERMIT FOR BUILDING OR ALTERATION OF MINOR CHARACTER:

PAPERS TO BE FILED:

- **FOUR SETS OF SIGNED AND SEALED PLANS OR DRAWINGS (SIGNED AND SEALED PLANS NOT REQUIRED IF COST OF CONSTRUCTION DOES NOT EXCEED \$20,000.00)**
- **BUILDING PERMIT APPLICATION FORM**
- **FOUR COPIES OF SURVEY OF PROPERTY AS IT EXISTS (DATED WITHIN 5 YEARS)**
- **DEC APPROVAL FOR PROPERTY WITHIN 300 FEET OF TIDAL WATER (NOT REQUIRED IF BULKHEADED PRIOR TO 1977)**
- **INSURANCE CERTIFICATES INCLUDING WORKERS COMP ON NYSIF FORM AND LIABILITY ON ACCORD FORM, COPY OF CONTRACTORS LICENSE**

APPLICATION FOR A PERMIT FOR A BUILDING OF MAJOR CHARACTER:

PAPERS TO BE FILED:

- **FOUR SETS OF PLANS (SIGNED AND SEALED BY AN ARCHITECT) INCLUDING RES-CHECK**
- **BUILDING PERMIT APPLICATION**
- **FOUR COPIES OF SURVEY OF PROPERTY DATED WITHIN 5 YEARS**
- **DEPARTMENT OF ENVIRONMENTAL CONSERVATION APPROVAL FOR PROPERTY WITHIN 300 FEET OF TIDAL WATERS (NOT REQUIRED IF BULKHEADED PRIOR TO 1977)**
- **INSURANCE CERTIFICATES INCLUDING WORKERS COMP ON NYSIF FORM AND LIABILITY ON ACCORD FORM, COPY OF CONTRACTORS LICENSE**
- **FORMAL DISCONNECT LETTER FROM SUFFOLK COUNTY SEWERS FOR ELEVATION OF DWELLING AS OF 10/10/2017**

APPLICATION FOR A PERMIT TO BUILD A NEW STRUCTURE-RESIDENTIAL

PAPERS TO BE FILED:

- **FOUR SETS OF PLANS (SIGNED AND SEALED BY ARCHITECT) INCLUDING RES-CHECK**
- **BUILDING PERMIT APPLICATION FORM**
- **FOUR COPIES OF A SURVEY (DATED WITHIN THE LAST FIVE YEARS)**
- **BOARD OF HEALTH APPROVAL**
- **DEC APPROVAL FOR PROPERTY WITHIN 300 FEET OF TIDAL WATER (NOT REQUIRED IF BULKHEADED PRIOR TO 1977)**
- **INSURANCE CERTIFICATES INCLUDING WORKERS COMP ON NYSIF FORM AND LIABILITY ON ACCORD FORM, COPY OF CONTRACTORS LICENSE**
- **NEW DRIVEWAY REQUIRES PRIOR PLANNING BOARD APPROVAL**

IF A VARIANCE IS REQUIRED THE FOLLOWING MUST BE SUBMITTED TO RECEIVE A LETTER OF DENIAL:

PAPERS TO BE FILED:

- **BUILDING PERMIT APPLICATION FORM**
- **THREE COPIES OF SITE PLAN**
- **THREE COPIES OF SURVEY (DATED WITHIN 5 YEARS)**
- **THREE COPIES OF PLANS SIGNED AND SEALED BY ARCHITECT**

PLEASE NOTE: SITE PLANS: MUST NOTE ALL SETBACKS AND LOT COVERAGE EXISTING AND PROPOSED

CONSTRUCTION PLANS: MUST NOTE HEIGHTS FROM CROWN OF ROAD OR HEIGHT OF CURB. IN AE AND V FLOOD ZONES, HEIGHTS ARE MEASURED FROM REQUIRED FREEBOARD

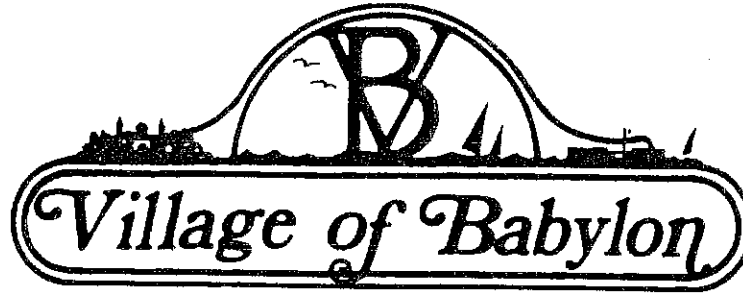
ALL CONSTRUCTION MUST COMPLY WITH THE 2015 IECC (INTERNATIONAL ENERGY EFFICIENCY CODE) CHAPTER 4 INCLUDING MANDATORY TESTING AND POSTING OUTLINED IN CODE

ALL ELEVATIONS MUST BE REFERRED TO USC&G DATUM

**APPLICATION FEE BASED ON COST OF CONSTRUCTION
CHECKS PAYABLE TO VILLAGE OF BABYLON**

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



INCORPORATED 1893

153 West Main Street
Babylon Village
New York 11702-3414
(631) 669-1300

**VILLAGE OF BABYLON
SINGLE FAMILY AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT CONTROL PLAN**

Landowner's Name: _____
Address: _____
Phone: _____
SCTM# _____
Date of Application _____
Building Permit No: _____

In lieu of an erosion and sediment control plan for the construction of a single family home; I agree to implement any reasonable requirements necessary as determined by the Village of Babylon necessary to prevent the erosion and sediment loss from this project.

Furthermore, I shall adhere to the Code of the Village of Babylon in reference to the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control that represent the minimum practices necessary to prevent the erosion and sediment loss from this project.

I also grant the right of entry onto this property, as described above, to the Village of Babylon for the purpose of inspecting and monitoring for conformance with the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control.

I understand that failure to comply with the requirements of Chapter 305 Stormwater Management and Erosion and Sediment Control could result in violations being issued by the Village of Babylon.

I agree to the following controls on the construction site:

No earth, fill or construction material shall be allowed to migrate off site from this project on to the Village roadway and or storm drain system or an adjacent property. In the event any material inadvertently migrates off site it shall be immediately swept by broom or street sweeper. At the end of each workday the adjacent roadway and or storm drain system shall be self inspected for material. Litter shall be picked up on a daily basis from the site or any material that has migrated off site to adjacent properties and or the road system.

A portable toilet shall be provided on site during the construction period.

A temporary construction entrance shall be constructed utilizing recycled concrete aggregate or a similar material unless a suitable constructed entrance already exists on the site.

On areas of steep slopes or high erosion hazard suitable stabilization methods shall be employed such as silt fence or hay bales to prevent erosion and sediment loss.

Signature of Landowner: _____
Signature of Builder: _____
Date: _____

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



INCORPORATED 1893

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New York 11702-3414
(631) 669-1300

**VILLAGE OF BABYLON
COMMERCIAL OR INDUSTRIAL AGREEMENT IN LIEU OF AN EROSION AND SEDIMENT
CONTROL PLAN**

Landowner's Name: _____
Address: _____
Phone: _____
SCTM# _____
Date of Application _____
Building Permit No: _____

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Signature of Landowner: _____
Signature of Builder: _____
Date: _____

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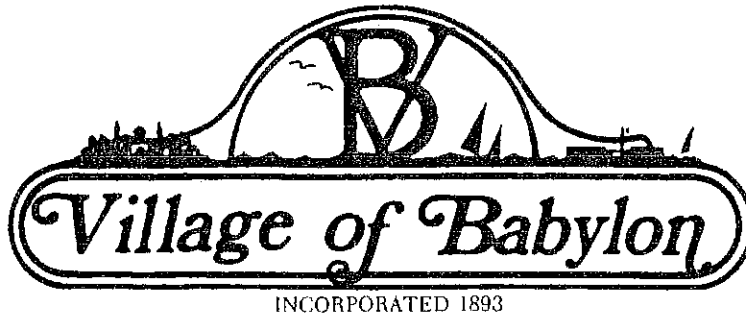
**CLOSING PERMITS
NEW DWELLINGS, ADDITIONS OR ELEVATION OF EXISTING
DWELLING**

**IN ORDER TO CLOSE YOUR BUILDING PERMIT FOR NEW DWELLINGS,
ADDITIONS OR ELEVATION OF EXISTING DWELLING THE FOLLOWING
MUST BE SUBMITTED:**

1. THIRD PARTY ELECTRICAL INSPECTION CERTIFICATE
2. THIRD PARTY PRESSURE TEST (FOR ANY DUCTWORK)
3. THIRD PARTY BLOWER DOOR TEST (NEW DWELLINGS ONLY)
4. S-9 FROM SUFFOLK COUNTY SEWERS (NEW DWELLINGS ONLY)
5. P-19 FROM SUFFOLK COUNTY SEWERS (ELEVATION OF DWELLING)
6. AS BUILT/FINAL SURVEY
7. FINAL ELEVATION CERTIFICATE (ONLY IN FLOOD ZONE)

OFFICE OF THE
BUILDING INSPECTOR

Stephen Fellman
Building Inspector



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Babylon Village
New York 11702-3414
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SEWER DISCONNECTIONS

**ANY AND ALL SEWER DISCONNECTIONS REQUIRE
THE FOLLOWING:**

**SEWER AVAILABILITY LETTER
SUFFOLK COUNTY SEWERS
600 BERGEN AVENUE
WEST BABYLON, NY 11704
631-854-4150**

**A COPY OF "SEWER AVAILABILITY LETTER"
ATTACHED**

COUNTY OF SUFFOLK



STEVE LEVY
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF PUBLIC WORKS

RICHARD J. LAVALLE, P.E.
CHIEF DEPUTY COMMISSIONER

CHARLES J. BARTHA, P.E.
COMMISSIONER

LESLIE A. MITCHEL
DEPUTY COMMISSIONER

SEWER AVAILABILITY

HD REF # _____
TAX MAP # _____
ADDRESS _____
DPW PERMIT # _____

Sewers are available in Sewer District # _____

- With no flow restrictions
- See attached sewer agency letter for allowable flow limits and/or flow restrictions
- Owner is responsible to provide additional sewer connections
(See attached plans and/or as-builts)
- Attached is a copy of D.P.W. sewer as-built and/or approved connection plans
- Sewer service is not available from S.C.D.P.W.


Proposal is in sewer district # _____ however:

- Sewer Extension Required
- The Sewer District does not have capacity, contact sewer agency @
852-4187

Parcel is not located in a S.C.D.P.W. Sewer District, contact the sewer agency @ 852-4187 for possible options

Other:

Reviewer: _____

COUNTY OF SUFFOLK	
D.P.W. - DIVISION OF SANITATION	
ENGINEERING/CONSTRUCTION	
APPROVED	<input checked="" type="checkbox"/>
APPROVED AS NOTED	<input type="checkbox"/>
DISAPPROVED	<input type="checkbox"/>
BY: 	
Date: 1/23/45	

A CONNECTION PERMIT MUST BE SUBMITTED BEFORE THIS LETTER CAN BE RELEASED

42-0530: 02/06

SUFFOLK COUNTY IS AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER